

# Le Moyne College

## Credit Hour Policy

All courses taken for credit at Le Moyne College and applied toward the completion of degree or certificate completion requirements conform to the New York State Education Department (NYSED) and Federal Regulations concerning the assignment of credit (semester) hours. The following includes information regarding Le Moyne credit hour assignment policies.

### Credit Hour Assignment:

Le Moyne College complies with New York State Education Department (NYSED) and Federal Regulations credit (semester) hour standard as follows for fall and spring semesters: One semester credit is equivalent to one period of lecture (50 minutes) and two hours of student preparation for fifteen weeks per semester. Students receive an additional 150 minutes of contact time during the which presents opportunities for experiences. It is recognized that such a unit measures only a portion of a full learning experience, based upon formally structured and informal interactions among faculty and students. Other academic activities, including online, hybrid, labs, studio work, practica, internships, etc., are expected to complete the equivalent amount of work as specified above for lecture-based courses. Courses offered over a condensed time frame, such as J-mester, May-mester, Summer I, Summer II, or Summer III sessions, or in an online format meet the required 37.5 contact hours with additional out-of-class time expectations. Every Le Moyne College course and program of study has defined student learning outcomes. The intended expectations for the condensed timeframes, and virtually-delivered courses, regardless of the mode of course delivery. These are monitored and approved by the Le Moyne College Curriculum Committee. Each condensed and online course syllabus must show conformance and equivalency in course content with a supporting full 15- week syllabus offered in a traditional classroom setting in order for a course to be approved.

The Curriculum Committee follows this credit hour policy during their review and approval process for all proposed courses and curricula. The Curriculum Committee certifies that the expected student learning for the course corresponds with the following credit (semester) hour standards:

### **(Semester) as defined by the U.S. Department of Education:**

*“...An amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than:*

*One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or*

*at least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.”*

**(Semester) as defined by the New York State Department of Education:**

The Regulations of the New York State Commissioner of Education defines a semesterhour in NYS Regulation CR 50.1 (o) as follows:

*NYS Regulation CR 50.1 (o) Semester hour means a credit, point, or other unit granted for the satisfactory completion of a course which requires at least 15 hours (of 50 minutes each) of instruction and at least 30 hours of supplementary assignments, except as otherwise provided pursuant to section 52.2(c)(4) of this Subchapter. This basic measure shall be adjusted proportionately to translate the value of other academic activities (such as seminars, internships, or fieldwork) to the equivalent of one semester hour during the two semesters that comprise an academic year.*

**Middle States Commission on Higher Education (Semester) Policy:**

Le Moyne College is accredited by the Middle States Commission on Higher Education and therefore comply with the MSCHE credit hour policy (2012). To review this policy, please visit:

<https://msche.box.com/sh01g114.02357.81e357.89376.8713.824refEMC/SpaceMCID12BDC>



